

Per the Town of Fort White Charter - SB 1265 signed into law June 29, 1957 and amended by HB 1565 signed into law June 28, 2023; The undersigned Council Members of the Town of Fort White, Florida, hereby request that a (Check One) [X] Special Meeting [] Special Workshop Session [] Other Assembly (Specify) _____ of the members of the Fort White Town Council be called to order and held at (Check One) [X] Fort White Town Hall, 118 SW Wilson Springs Road Fort White, Florida 32038, or, if other, check and specify [] _____ on (date and time) Tuesday July 7, 2026 at 6:00PM

This Special Council Meeting is requested for the following reason, purpose, or subject manner:

- 1 a. *Discuss resignation of Town Clerk (Mr. Joseph Helfenberger) and plan of action for hiring a replacement*
- b. *Final council direction to Mr. Helfenberger prior to departure*
- c. *Town staffing plan*

The signature of a Fort White Town Council Member to this request signifies that Council Member's agreement to convene the Special Meeting for the purpose listed above.

NOTICE TO THE TOWN CLERK FOR DELIVERY TO THE REMAINING MEMBERS OF THE TOWN COUNCIL:

THE TOWN CLERK IS DIRECTED to proceed without delay to present this request to the remaining members of the Fort White Town Council. Upon receipt of this request, all Council Members, without discussion among themselves, shall promptly signify their agreement or disagreement therewith, sign their names in the spaces provided, and **return this request to the Town Clerk** for further processing. When the response from the remaining Town Council members has been completed, the Town Clerk shall promptly tally the votes and inform the Council Members of the results. **Per the Charter, if the Mayor or two Fort White Town Council Members are in agreement with the request for meeting, the meeting of the Town Council shall be held as stated above,** but not otherwise. **When a meeting is called, the Town Clerk shall immediately notify the Town Attorney and promptly post a true copy of this completed request form as the public notice thereof on the Town Hall bulletin board and the Town website.**

Council Member Signature _____ Date _____ [] AGREE [] DISAGREE

Council Member District 1
SW Namell 7/1/26 AGREE [] DISAGREE

Council Member, District 2
_____ [] AGREE [] DISAGREE

Council Member, District 3
Willie K 7-1-26 AGREE [] DISAGREE

Council Member, District 4
_____ [] AGREE [] DISAGREE

Mayor

CERTIFICATE BY TOWN CLERK

I HEREBY CERTIFY that I have presented this Request for Special Council Meeting to the Members of the Fort White Town Council who have signed, dated and endorsed their responses thereto, and by tally of their votes, the required number of Town Council Members have decided that they (Check One) [] AGREE [] DISAGREE with the above request for Special Meeting as submitted.

Town Clerk of the Town of Fort White
Joseph Helfenberger
Signed
Joseph Helfenberger 7-1-26
Print Name Date